



	<p>Refreshments, raffle and Comic Relief fundraising available in the foyer. Participants have been invited to bring Comic Relief items to sell (e.g. cakes). Alcohol licence obtained. Pre-orders for drinks not required. JW asked if it was possible to take drinks into the performance. AW stated that there will more time before the show and in the interval to finish drinks and may not want people going in and out of the hall during the show to get drinks. Plastic wine glasses to be purchased and AW to check if drinks are allowed in the hall. Cakes can be brought into school on Friday and somebody will take them to the High School.</p> <p>Cake stall, raffle and collection takings to go to Comic Relief.</p> <p>Ticket and drink sale takings to go to the PTFA.</p> <p>Volunteers to arrive 30 minutes early and be ready for the interval and end of the show. Raffle prizes will be pre-drawn. AW will go after school to ensure sound and tech set up.</p> <p>Judges are Josh (Heart FM), Tony, Joyce and 4<sup>th</sup> TBC.</p> <p>JP suggested that people should be reminded that tickets are on sale. RT to include in newsletter and on Facebook.</p> <p>Roles are Raffle (PH &amp; SC), canapés (MM &amp; SS), Tea/Coffee (NB, JP &amp; DG) and Wine (JP &amp; JW (interval)).</p> <p>Tony to clarify parking arrangements and signage to indicate the way to the Dining Hall.</p>	AW	Completed March 2017
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5	<p><b>Treasurer's Report (RT)</b></p> <p>Currently have £6734.92 in the bank. £3000 has been allocated to pay for the path and £300 for the shed. Bill for books of £321.72. Netball dresses still not ordered – JD suggested allocated money to be taken back and go into the event shelter budget.</p> <p>Event shelters are now more expensive from the previous supplier. Options are shelters from Go Outdoors for £190 or eBay for £150. RT asked if we should order 3 from eBay. This was agreed by those present and proposed by PH and seconded by JP. RT to place the order.</p>	RT	Completed April 2017
6	<p><b>School News and Updates (JD)</b></p> <p>The path is now fit for purpose and being used. Steps have been installed down the bank to the pond and the shed is to be constructed.</p> <p>DIRT Day to be held in 2 weeks. Struggling with the pond, which needs some work.</p> <p>Both the High School and Primary School are struggling with their budgets and it will be difficult to fund things through the school, so PTFA contributions are very much appreciated. NB suggested allocating set amounts to fund certain things (e.g. theatre productions, etc.). The school can then decide how this money is spent. JD advised that £150 towards an event reduces the amount required from parents. NB suggested allocating £600 for 3 educational events and the PTFA can be advised how this is spent at the AGM. Agreed that this money should be for events that involve the whole school. Events for specific year groups to be requested individually. It was agreed that this would start in September 2017 (proposed by MH and seconded by NB).</p> <p>JD raised a fundraising idea of running a lottery. RT advised of a national 'your school lottery' which costs £1 per week plus a £40 gambling licence fee. The school will get minimum of 40% back. RT to send details of this lottery and it can be decided in the next meeting if we wish to pursue this. JD advised that the money would have to come through the PTFA.</p>	RT	Completed 16.03.17
7	<p><b>Requests for PTFA Monies</b></p> <p>JD advised that balance bikes were funded by the school furniture budget. She asked the PTFA to fund the purchase of 6 bike helmets at a cost of £108. This was agreed by those present and proposed by JP and seconded by MH. RT to purchase</p>	RT	Completed March 2017
8	<p><b>Recent Events</b></p> <p>Book fair held last month (see Chair's Report)</p>		
9	<p><b>Forthcoming Events</b></p> <p>Uffculme Primary's Got Talent on 24<sup>th</sup> March (see Chair's Report)</p> <p>School Fete to be held on 17<sup>th</sup> June. AW to email the sub-committee and arrange a date for a meeting to begin organisation and agree roles. The next PTFA meeting will focus on fete planning.</p> <p>Agreed to do a themed raffle again. Letter asking for prizes to be sent and RT to keep A4 paper box lids (JW will also obtain some from Uffculme School). SC advised that Willand has a new butchers who can be approached for a prize.</p> <p>Climbing Wall to be included.</p> <p>RT asked if the committee was happy for her to keep the money raised from Uffculme's</p>		

	<p>Got Talent to be used as floats for the fete. All agreed.  DG suggested that he could get skittles. PH asked if the majorettes or Morris dancers should be approached. Agreed to approach the Morris dancers first and the majorettes if the Morris dancers are unavailable. JD suggested a bottle stall. SC stated that there is a street dance group in Willand who may like to be involved.  AW advised that as much as possible would take place outside (weather permitting).</p> <p>Fun Day to move back to later in the year.</p> <p>JD asked for volunteers to attend the new parents meeting on 8<sup>th</sup> June to raise the profile of the PTFA (how to be involved, who the members are, etc). SC, JP and NB to attend and help with tea and coffee too.</p> <p>The next school disco will be in the summer. No disco this term due to Uffculme's Got Talent.</p> <p>Sports Day to be held on Wednesday 28<sup>th</sup> June (Monday 3<sup>rd</sup> July if bad weather on 28<sup>th</sup>). PTFA to do refreshments.</p> <p>Presentation evening on 12<sup>th</sup> July in the Dining Hall at the High School. PTFA to do refreshments.</p> <p>JD advised that there will be a Key Stage 2 production this year (6.30pm on 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> July). Props and costumes are required. PTFA to do refreshments.</p>		
10	<p><b>Emergency Any Other Business</b>  None</p>		
11	<p><b>Date, Time and Venue of next meeting</b>  Tuesday 9<sup>th</sup> May 2017 (6.30pm to 8.30pm) – Uffculme Primary School</p>		