Uffculme Primary School

ICT Acceptable Use Procedures

The internet, e-mail, web cams, digital imagery and mobile phones are just some of the ICT resources readily available to young people both in school and in the wider world. Such resources offer wonderful learning opportunities for children and Uffculme Primary School is determined to provide our pupils with as broad a range of ICT experience as possible.

In order to protect children from the possible dangers associated with ICT use and to encourage them to become respectful users of ICT we have adopted the Acceptable Use Policy (AUP) from Blackdown Education Partnership for the children in our school. While this policy will attempt to cover a broad range of issues it is in no way a comprehensive list and many aspects of acceptable ICT use will also be covered in the school's general policies on pupil behaviour.

This AUP has been split into two distinct sections for the children: E-safety and a Code of conduct. The AUP will be reviewed annually with the children in school during Internet Safety Week as well as part of regular teaching sessions.

E-safety

- We ask permission before using the internet.
- We only use websites our teacher has chosen.
- We immediately close any website we don't like.
- We only e mail people our teacher has approved.
- We never open e mails from people we don't know.
- We never use internet chat rooms.
- We never give out a home address or phone number.
- We never arrange to meet anyone via e-mail.
- We tell a teacher if we see anything we are unhappy with.

Code of Conduct

- We send e-mails that are polite and friendly.
- We never send e-mails that might upset other people.
- We only log on using our own log in and password.
- We never pretend to be somebody else.
- We only use images of people if they have given us permission.
- We tell a teacher if we have received an e-mail that we don't like.
- We never give people's e-mail addresses or mobile phone numbers to someone else.
- We never buy anything from internet sites.

Any pupil that fails to comply with the above guidelines relating to e-safety and acceptable conduct or engages in behaviour that is deemed inappropriate, anti-social or dangerous may have their ICT user access revoked.