



Uffculme Primary School

Remote Learning Policy

Approved by SLT: September 2020

Reviewed by SLT: January 2021

Next review date: September 2021

Remote Learning Policy

Aims

This remote learning policy for staff aims to:

- Ensure consistency in the approach to remote learning for pupils who aren't in school
- Set out expectations for all members of the school community with regards to remote learning
- Ensures pupils are effectively safeguarded whilst they access online learning opportunities from their homes for the duration of their long distance and remote learning period due to school closure associated with Covid-19.

Information and guidance regarding remote learning during Covid-19:

- DfE '[Safeguarding and remote education during coronavirus \(COVID-19\)](#)'
- The Education People: '[Safer remote learning during Covid-19: Information for School Leaders and DSLs](#)'
- SWGfL: [Safer Remote Learning](#)
- LGfL: [Coronavirus Safeguarding Guidance](#)
- NSPCC: [Undertaking remote teaching safely](#)
- Safer Recruitment Consortium: '[Guidance for safer working practice for those working with children and young people in education settings Addendum](#)' April 2020

Leadership Oversight and Approval

- Remote learning will only take place using Microsoft TEAMS or DB Learning.
- Staff will only use school/setting managed accounts with pupils and/or parents/carers. Use of any personal accounts to communicate with learners and/or parents/carers is not permitted.
- DB Primary/New Era Education is the school's chosen online method of communicating with pupils in their classes.
- Staff will use work provided equipment where possible e.g. a school/setting laptop, tablet or other mobile device.
- Online contact with pupils and/or parents/carers will not take place outside of normal school operating hours.
- Live streamed remote learning sessions will only be held with approval and agreement from the headteacher.

Access to remote learning

- All lesson plans and work set, is accessed via the school's website and/or each class's DB learning page and is available to pupils and their parents.

- The school will provide printed resources, such as textbooks and workbooks, for pupils who do not have suitable online access.
- Available laptops will be given out on a needs basis.
- 4G routers will also be given out on a needs basis.

Policy Breaches and Reporting Concerns

- Staff are encouraged to report concerns during remote learning
- If inappropriate language or behaviour takes place, pupils will be warned by their teachers, followed by contact with their parents. Their access may be terminated, and concerns will be reported to the Headteacher and DSLs.
- Inappropriate online behaviour will be responded to in line with existing policies such as acceptable use of technology, allegations against staff, anti-bullying and behaviour.
- Any safeguarding concerns will be reported to the school's Designated Safeguarding Leads, in line with our child protection policy.
- Any concerns arising of a wellbeing pastoral nature **MUST** be recorded on Cpoms

Expectations with work set remotely

When providing remote learning, teachers must be available between 9:00am and 3:30pm weekdays.

If they're unable to work for any reason during this time, for example due to sickness or caring for a dependent, they should report this using the normal absence procedure.

When providing remote learning, teachers are responsible for:

- The amount of work they need to provide
- When this work needs to be completed by
- Where work should be uploaded to (e.g. school website, remote learning platform)
- Providing feedback on work (via DB learning)
- How they'll get access to completed work from pupils
- How they're expected to share feedback with pupils
- Keeping in touch with pupils who aren't in school and their parents via email, phone calls or DB learning
- Answering emails from parents and pupils during normal working hours

As a school, we aim to follow our curriculum sequence for each year group that allows access to high-quality online and offline resources and teaching videos, and that are linked to the school's curriculum expectations

We also recognise that younger pupils and some pupils with SEND may not be able to access remote education without adult support, and we will work with families to deliver a

broad and ambitious curriculum using such materials as those provided by Oak Academy and those listed in Appendix 1.

We will set tasks so that pupils have meaningful and ambitious work each day in a number of different subjects.

We will gauge how well pupils are progressing through the curriculum, using questions and other suitable tasks and set a clear expectation on how regularly teachers will check work

Teachers will aim to adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure pupils' understanding.

The programme below can be used as an *example* but work set should total approximately 3 hours in length in KS1 and 4 hours in length KS2, and should be linked to current topics; -

Maths	Complete 40 minutes of maths activities daily either from Classroom Secrets' Home Learning Pack, Twinkl Revision Pack or other suitable online resource.
Spellings	Complete 20 minutes of spelling activities daily set via DB Learning other suitable online resource.
Grammar	Complete 20 minutes of Grammar activities daily from Classroom Secrets' Home Learning Pack
Reading	Complete 30 minutes of comprehension daily activities.
Writing	Complete 40 minutes of writing activities daily set via DB Learning. (KS2 only)
Science	Topic related to year group curriculum map using Oak Academy, other online resources such as BBC Bitesize or DB Primary 1 hour a week
Humanities	Topic related to year group curriculum map using Oak Academy, other online resources such as BBC bitesize or DB Primary 1 hour a week
Other foundation subjects	Other topic related activities will be set, including art, DT, ICT etc. using Oak Academy or other online resources. At least 1 hour a week.
Homework:	Children will be expected to complete their usual homework: At least 1 ½ hours of reading, 30 minutes of spelling and 30 minutes of TTrack stars or equivalent weekly or other suitable maths online resource.

Links with other policies

This policy is linked to our:

- Behaviour policy
- Child protection policy and coronavirus addendum to our child protection policy
- Data protection policy and privacy notices
- Home-school agreement
- ICT and internet acceptable use policy
- Online safety policy

Expectations for Teachers:

- Ensure planning is on the cloud ready for Monday morning upload.
- Two videos per day. Morning welcome video to be uploaded to DB yourselves. A longer afternoon video comprising of story time or a mini-celebration to be uploaded to the cloud for Jack to put on DB Learning by 2pm every day.
- At least one, live interactive 'circle time' per week using Microsoft Teams.
- Feedback for every individual piece of work set and uploaded onto DB Learning. Teachers may comment on additional work that is uploaded.
- Use the sticker reward system. One sticker equals a house point for when children return.
- Teachers will only contact or reply to parents through the school office, via email. If teachers need to phone parents, they will wait until they are in school.
- The 'emails' section on DB will be used to communicate with children.
- The 'forms' and/or 'blog' sections will be kept going and used when needed.
- From week 2, teachers will begin contacting parents of home learners. HT to arrange schedule and prioritisation.
- If parents need hard copies, the office will liaise with parents regarding collection.
- Books will be provided for children to access learning at home. These will be available outside the front of school from Wednesday in Week 1.
- Teachers to keep regular contact with their year group 'team' when they are not in school to ensure TAs are okay and have everything they need.
- Staff meetings will continue every Wednesday at 4pm via Teams.

Appendix 1: Home learning links during school closures (recommended by the DfE)

- The DfE have brought together an initial list of online educational resources to help children to learn at home. These websites have been identified by some of the country's leading educational experts and offer a wide range of support and resources for pupils of all ages.
- Most remain free.
- They may be signposted to parents in considering to support your children's education at home.

	EYFS	KS1	KS2
Maths		<p>Hamilton Trust (home learning section) Website: https://www.hamilton-trust.org.uk/blog/learning-home-packs/ Key stages: key stage 1 and key stage 2 Description: downloadable resource packs with teacher guidance. A week's worth of resources is provided for each year group. Registration: not required</p>	
		<p>Mathematics Mastery Website: https://www.mathematicsmastery.org/free-resources Key stages: early years foundation stage, key stage 1 and key stage 2 Description: downloadable guidance and resource packs for parents and pupils. Registration: not required</p>	
		<p>Nrich Website: https://nrich.maths.org/ Key stages: early years foundation stage to key stage 2 Description: a range of activities. Some are interactive and some are to be completed offline. Activities are categorised by age range. Registration: not required</p>	

	EYFS	KS1	KS2
	<p align="center">Numberblocks</p> <p>Website: https://www.bbc.co.uk/cbeebies/grownups/help-your-child-with-maths</p> <p>Key stages: early years foundation stage to key stage 2</p> <p>Description: videos for numeracy development designed for children aged 0 to 6. There are fun activities that can be applied to everyday life and play.</p> <p>Registration: not required</p>		
		<p align="center">Top Marks</p> <p>Website: https://www.topmarks.co.uk/maths-games</p> <p>Key stages: key stage 1 and key stage 2</p> <p>Description: a range of interactive maths games categorised by age group.</p> <p>Registration: not required</p>	
	<p align="center">White Rose Maths (home learning)</p> <p>Website: https://whiterosemaths.com/homelearning/</p> <p>Key stages: early years foundation stage to key stage 2</p> <p>Description: presentations and downloadable workbooks which are easy to use for parents. New material is being released each week.</p> <p>Registration: not required</p>		
English	<p align="center">Audible</p> <p>Website: https://stories.audible.com/start-listen</p> <p>Key stages: early years foundation stage to key stage 2</p> <p>Description: all children's audiobooks are available for free while schools are closed.</p> <p>Registration: not required</p>		

	EYFS	KS1	KS2
	<p align="center">Book Trust</p> <p>Website: https://www.booktrust.org.uk/books-and-reading/bookfinder/</p> <p>Key stages: early years foundation stage to key stage 2</p> <p>Description: a site with recommended booklists, categorised by age range and topic, including fiction and non-fiction. Family activities are included in the 'Home Time' section.</p> <p>Registration: not required</p>		
			<p align="center">Elevenses with the World of David Walliams</p> <p>Website: https://www.worldofdavidwalliams.com/elevenses/</p> <p>Key stages: key stage 2</p> <p>Description: one free audio book reading is available to listen to every day.</p> <p>Registration: not required</p>
		<p align="center">English Mastery</p> <p>Website: https://www.englishmastery.org/</p> <p>Key stages: key stage 1 and key stage 2</p> <p>Description: downloadable resource books providing 8 weeks of activities.</p> <p>Registration: not required</p>	
		<p align="center">Literacy Shed</p> <p>Website: https://www.literacyshedplus.com/en-gb/browse/free-resources/key-stage-2-activity-packs</p> <p>Key stages: key stage 1 and key stage 2</p> <p>Description: downloadable resource packs with tasks based on video clips on YouTube.</p> <p>Registration: not required</p>	

	EYFS	KS1	KS2
	<p align="center">Love Reading 4 Kids Website: https://www.lovereadings4kids.co.uk/ Key stages: early years foundation stage to key stage 2 Description: a site with recommended booklists, categorised by age range and topic, covering fiction and non-fiction. Registration: not required</p>		
			<p align="center">Poetry by Heart Website: https://www.poetrybyheart.org.uk/ Key stages: key stage 2 Description: a wide selection of poetry covering different topics Registration: not required to view poems, but it is required to access teaching resources.</p>
	<p align="center">Storytime with Nick Website: https://www.ruthmiskin.com/en/find-out-more/help-during-school-closure/ Key stages: early years foundation stage to key stage 2 Description: available from Monday 20 April. Films of well-loved stories read by Nick Cannon, a trained actor, teacher and trainer. Registration: not required</p>		
	<p align="center">The Children's Poetry Archive Website: https://childrens.poetryarchive.org/ Key stages: early years foundation stage to key stage 2 Description: an archive of spoken poetry recordings. Children can listen to poems read out loud. Registration: not required</p>		

	EYFS	KS1	KS2
		<p>The Day Newsletter Website: https://theday.co.uk/subscriptions/the-day-home Key stages: key stage 1 and key stage 2 Description: a daily newsletter for parents and carers at home with children, helping to enrich learning with real-world knowledge and skills. Registration: is required</p>	
Science		<p>BBC Bitesize Website: https://www.bbc.co.uk/bitesize/primary Key stages: key stage 1 and key stage 2 Description: interactive resources covering the primary science curriculum. Registration: not required</p>	
		<p>STEM Learning (Home learning) Website: https://www.stem.org.uk/primary-science Key stages: key stage 1 and key stage 2 Description: an online resource bank, which links to resources on external websites. The site features a live chat function offering support from subject experts. New home learning resources are being developed. Registration: not required</p>	
PE	<p>Boogie Beebies Website: https://www.bbc.co.uk/programmes/b006mvsc Key stages: early years foundation stage Description: videos that get younger children up and dancing with CBeebies presenters. Registration: not required</p>		

	EYFS	KS1	KS2
	<p align="center">Disney 10 Minute Shakeups</p> <p align="center">Website: https://www.nhs.uk/10-minute-shake-up/shake-ups</p> <p align="center">Key stages: early years foundation stage to key stage 2</p> <p align="center">Description: 10-minute videos based on Disney films that count towards a child's 60 active minutes per day.</p> <p align="center">Registration: not required</p>		
		<p align="center">Super Movers</p> <p align="center">Website: https://www.bbc.co.uk/teach/supermovers</p> <p align="center">Key stages: key stage 1 and key stage 2</p> <p align="center">Description: videos which help children move while they learn. They support curriculum subjects, including maths and English.</p> <p align="center">Registration: not required</p>	
		<p align="center">#ThisisPE</p> <p align="center">Website: https://www.afpe.org.uk/physical-education/thisispe-supporting-parents-to-teach-pe-at-home/</p> <p align="center">Key stages: key stage 1 and key stage 2</p> <p align="center">Description: videos delivered by teachers focussing on the PE curriculum which are accessible on YouTube.</p> <p align="center">Registration: not required</p>	
Mental Wellbeing	<p align="center">Children's Commissioner</p> <p align="center">Website: https://www.childrenscommissioner.gov.uk/publication/childrens-guide-to-coronavirus/</p> <p align="center">Key stages: early years foundation stage to key stage 2</p> <p align="center">Description: a downloadable guide for children about coronavirus.</p> <p align="center">Registration: not required</p>		

	EYFS	KS1	KS2
	<p align="center">MindEd Website: https://www.minded.org.uk/ Key stages: early years foundation stage to key stage 2 Description: an educational resource for all adults on children and young people's mental health. Registration: is required</p>		
	<p align="center">The Child Bereavement Network Website: http://www.childhoodbereavementnetwork.org.uk/covid-19.aspx Key stages: early years foundation stage to key stage 2 Description: advice on supporting grieving children during the coronavirus outbreak. Registration: not required</p>		
SEND	<p align="center">(Apps will need to be downloaded onto a compatible device) Brain Parade Website: http://www.brainparade.com/products/see-touch-learn-free/ Description: a visual instruction app, including flash cards and picture-choosing games, for children with autism and special needs.</p>		
	<p align="center">HelpKidzLearn Website: https://www.helpkidzlearn.com/ Description: a collection of games and resources designed for a range of educational needs and stages. It includes provision for school closure.</p>		